

**WETLANDS AND WATERWAYS PROGRAM
TIDAL WETLAND APPLICATION GUIDELINES**

PROPOSED REVETMENT PROJECT

Check list outlines the minimum required information for a proposed project; additional information may be required based on the project and/or the applicant's project site. Applicants are encouraged to schedule a pre-application meeting to answer questions, discuss the applicant's site, discuss the proposed project, and determine if any additional information/plan sheets are required due to the uniqueness of the applicant's site.

- Requires application processing fee
- Exempt from application processing fee

***Reference the fee guidelines and tables to determine appropriate application review fees.**

GENERAL PLAN REQUIREMENTS

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered; usable written or visual scale no smaller than 1" = 50' on proposed plan sheets and a usable written or visual scale no smaller than 1" = 100' on existing plan sheets. All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
-

VICINITY MAP & AERIAL PHOTO PLAN SHEET

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered; All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
 - Plan sheet should include the type of projects proposed by applicant i.e. revetment.
 - Plan sheet should include the name of the applicant(s) and mailing address including the town/city, county, state, and zip code.
 - Vicinity map and aerial photo should be sized to clearly depict the project site and surround area, but each map should no smaller than 4" by 4" in size.
 - Vicinity map should include a North arrow and be scaled to clearly show project site, general location on the waterway, the immediate surrounding area.
 - Aerial photograph should be no more than 10 years old from date of application.
 - Aerial photograph should, at a minimum, show the proposed project site (clearly marked) with any existing structures and the adjacent property owners' property with any existing structures.
-

EXISTING CONDITION PLAN SHEET(S)

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered; usable written or visual scale no smaller than 1" = 100' on existing plan sheets. All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
 - Plan sheet should include the type of projects proposed by applicant i.e. revetment.
-

EXISTING CONDITION PLAN SHEET(S) (CONTINUED)

- Plan sheet should include the name of the applicant(s) and mailing address including the town/city, county, state, and zip code.
 - Plan view should include the Mean High Water Line (MHWL) and the Mean Low Water Line (MLWL; referenced to 0.0 feet).
 - Plan view should include water depths marked as either contours or spot depths.
 - Plan view should include the name of the waterway, North arrow, and direction of ebb/flow tide.
 - Plan view should include the property lines (labeled) extended channelward.
 - Plan view should include the linear feet of shoreline proposed to be impacted by construction of the revetment.
 - Plan view should include the applicant's property and directly adjacent riparian properties clearly labeled with their name, site address, town/city, county, state, and zip code.
 - Plan view should include all existing structures, including vegetated wetlands and SAV, on the applicant's property and adjacent riparian properties.
-

PROPOSED CONDITION PLAN SHEET(S)

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered; usable written or visual scale no smaller than 1" = 50' on proposed plan sheets. All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.
 - Plan sheet should include the type of projects proposed by applicant i.e. revetment.
 - Plan sheet should include the name of the applicant(s) and mailing address including the town/city, county, state, and zip code.
 - Plan view should include the Mean High Water Line (MHWL) and the Mean Low Water Line (MLWL; referenced to 0.0 feet). *If the MHWL or the MLWL are to be altered during construction the proposed MHWL and MLWL should also be labeled.*
 - Plan view should include water depths marked as either contours or spot depths that extend across the width of the waterway.
 - Plan view should include the name of the waterway, North arrow, and direction of ebb/flow tide.
 - Plan view should include the property lines (labeled) extended channelward.
 - Plan view should depict the proposed revetment along shoreline proposed to be impacted by construction and accurately depict the max channelward encroachment along the entire project.
 - Plan view should include the applicant's property and any erosion control structures on adjacent riparian properties that will be abutted by the revetment.
-

CROSS-SECTION PLAN SHEET(S)

- Plan sheets should be on 8.5" x 11" paper, black and white, and single sided; Plans are to be legible and not cluttered. All plan notes should be placed at the bottom of the page or on a separate page. The plan sheets should be numbered to reference the plan sheet in relation to the total number of plan sheets i.e. Page 1 of 3, Page 2 of 3, etc.

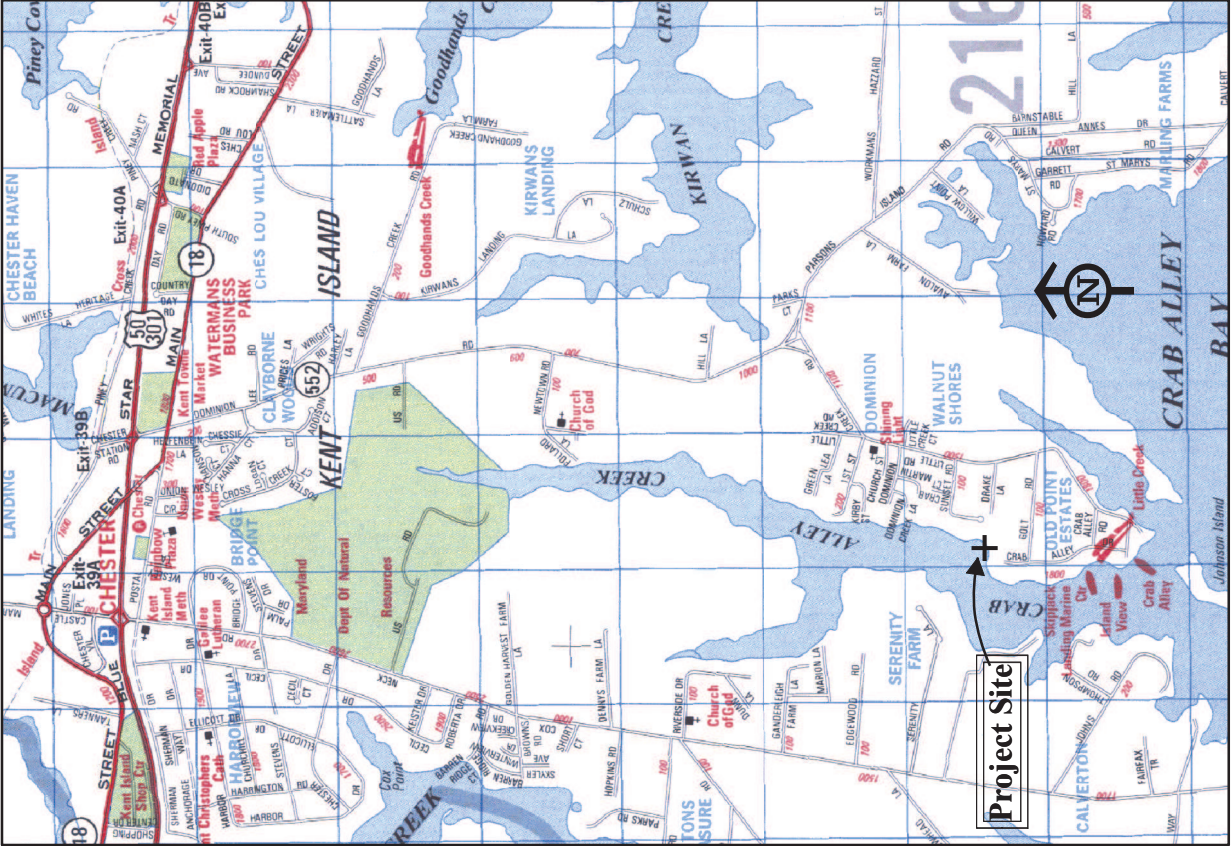
- Plan sheet should include the type of projects proposed by applicant i.e. revetment.

- Plan sheet should include the name of the applicant(s) and mailing address including the town/city, county, state, and zip code.

- Cross-Section views should include the Mean High Water (MHW), the Mean Low Water (MLW; referenced to 0.0 feet), and top of bank. Example: MLW = 0.0', MHW = + 1.9', + 4.0' Top of Bank.

- Existing Cross-Section should depict existing bank and slope.

- Proposed Cross-Section should depict the proposed revetment, any grading and fill necessary for construction, maximum channelward encroachment from the Mean High Water (MHW), the material used to prevent the loss of fill material to the waters of the State i.e. filter cloth, and the slope of revetment.



Vicinity Map & Aerial Photo

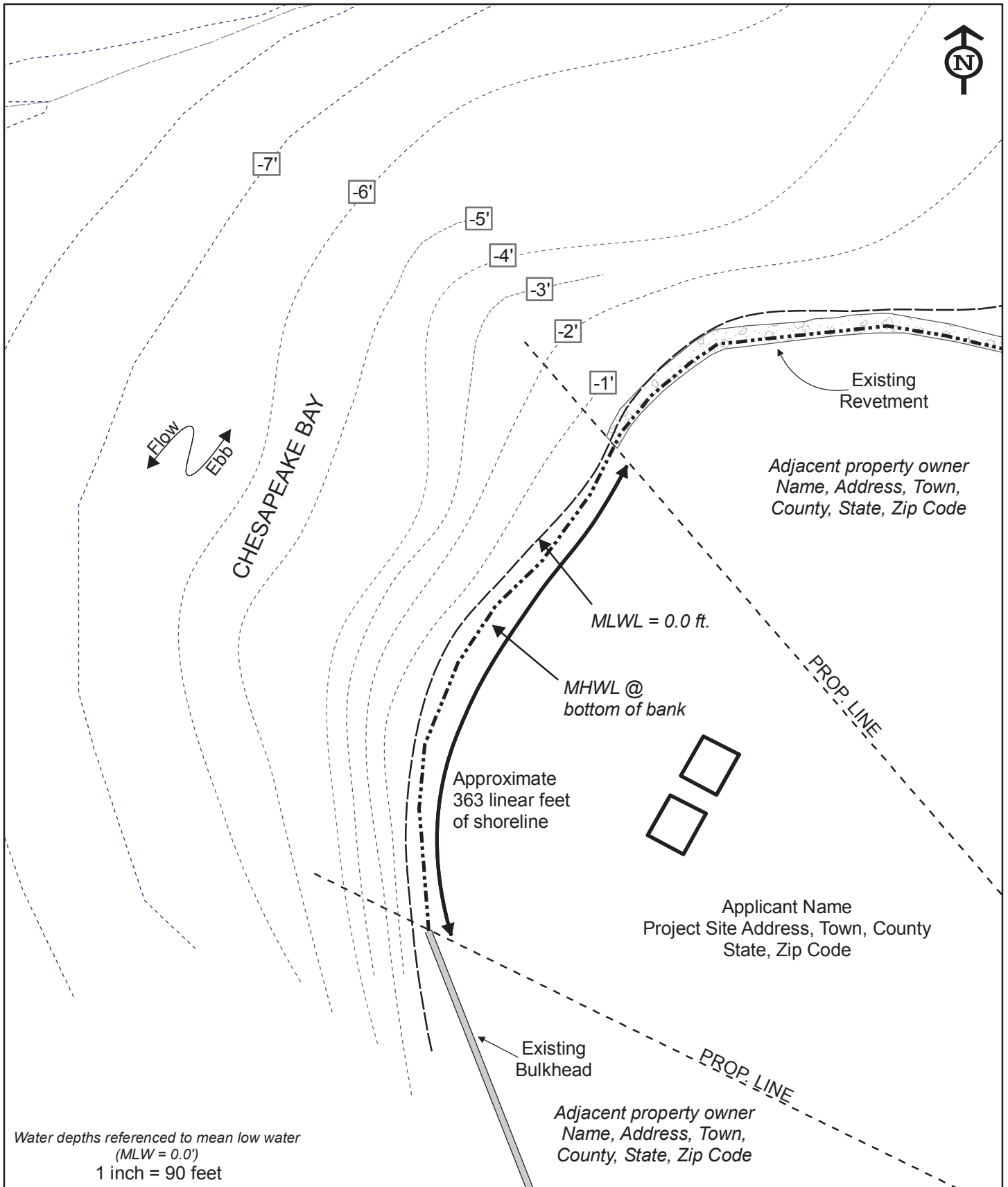
Project: [INSERT TYPE OF PROJECT]

Proposed Project for:
Applicant NAME

Mailing Address, Town, County, State, Zip Code

NOTES

DATE, Page X of Y



Existing Conditions

Project: Revetment

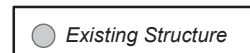
Proposed Project for:

Applicant NAME

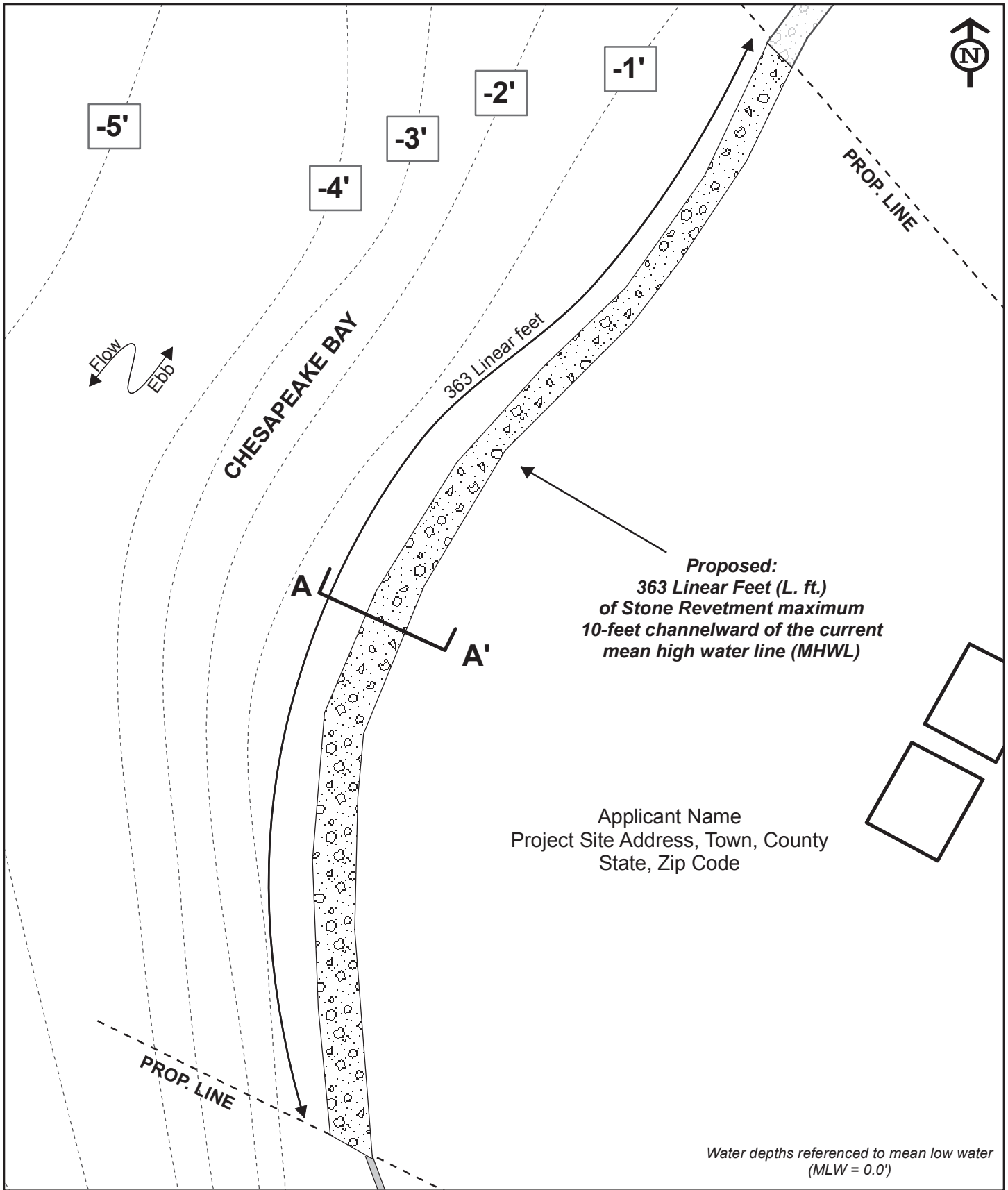
Mailing Address, Town, County, State, Zip Code



PROJECT NOTES:



DATE, Page X of Y



Proposed Conditions

Project: Revetment



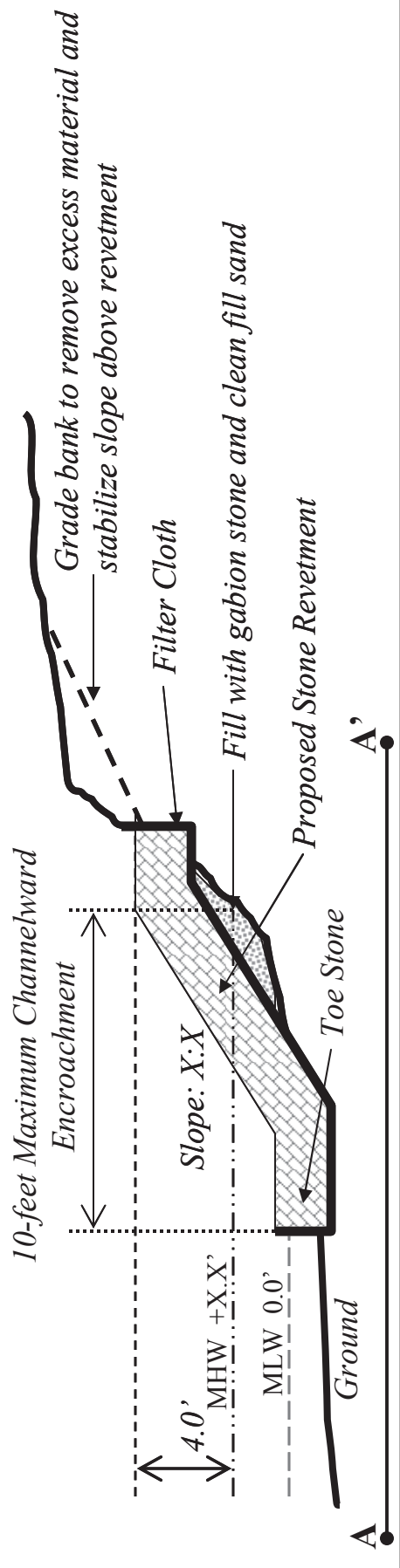
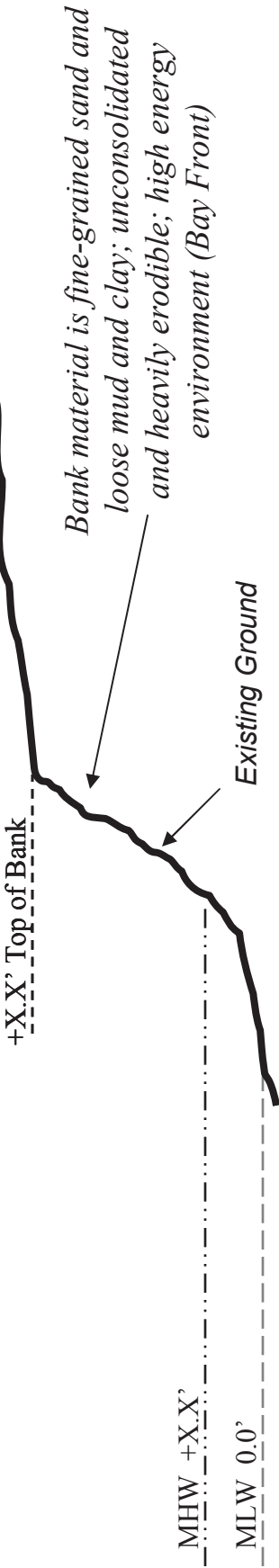
1 inch = 40 feet

PROJECT NOTES:

Proposed Project for:
Applicant NAME
Mailing Address, Town, County, State, Zip Code

- Existing Structure
- Proposed Structure

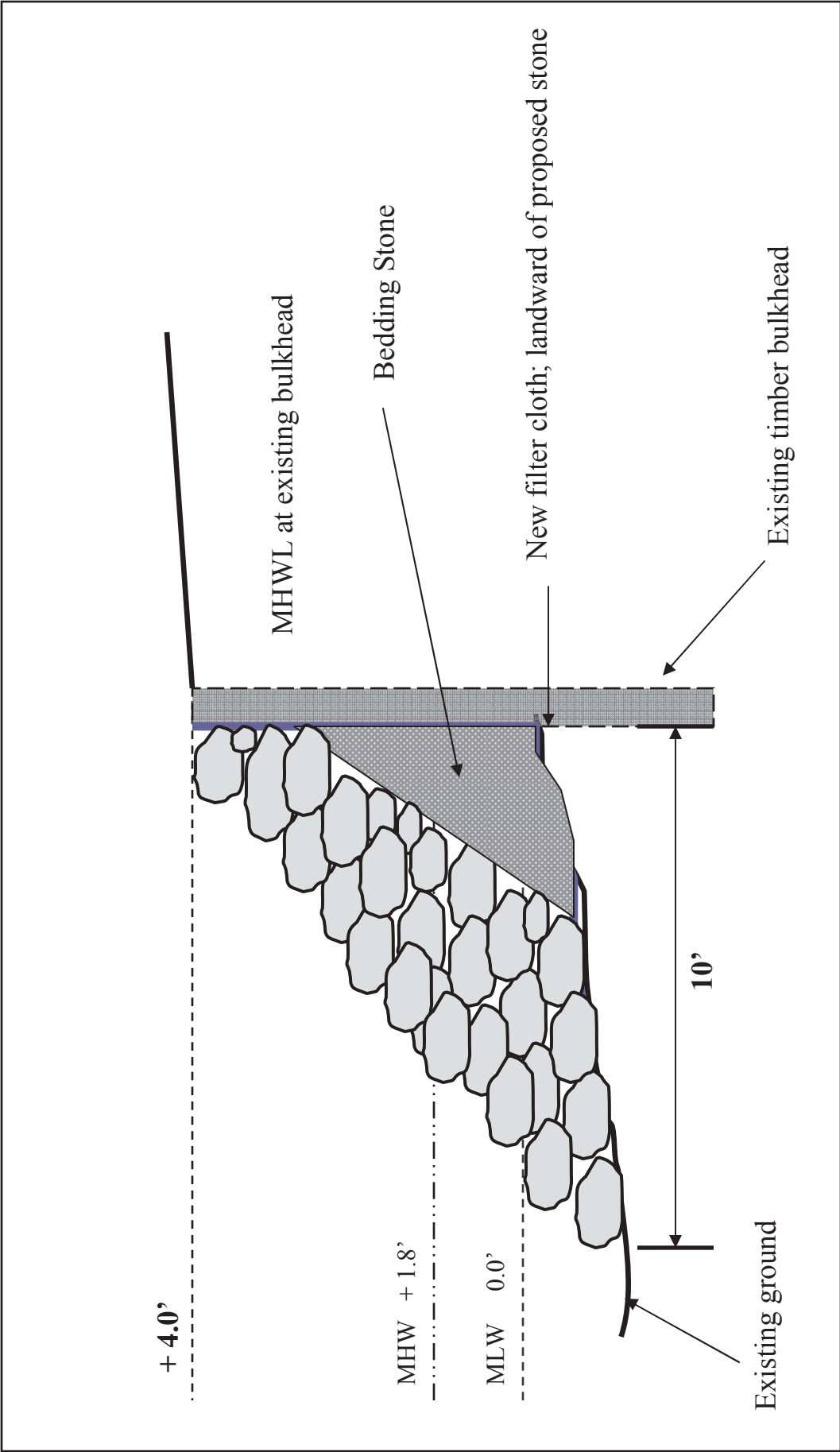
DATE, Page X of Y



Project: Revetment

NOTES: Class of stone used, clean fill

Proposed Project Cross-section for:
 Applicant Name
 Mailing Address, Town, County, State



Project: Stone Revetment Channelward of Existing Bulkhead

Proposed Project:

Proposed Project Applicant:
 Applicant Name
 Mailing Address, Town, County, State

NOTES: XXX Linear Feet of Stone
 Revetment extending X feet channelward
 of an existing Bulkhead