

**MARYLAND STATE BOARD OF WELL DRILLERS
OPEN MEETING MINUTES
Wednesday, March 27, 2024 @ 9:00 A.M.**

Video/Teleconference via Google hangouts Meet Video Link: <https://meet.google.com/gdv-adew-fkr>

Phone: +1 409-444-2876 PIN: 553 671 225#

In Person: 1800 Washington Boulevard, Baltimore MD 21230, Aeris Conference Room

Board Members Present

Hahns Hairston – Chairman/Public At Large
Dave Kelly – Central MD
Mike Hall – Eastern MD
Heather Quinn – DNR
Robert Peoples – MDE

MDE Staff Present

Amanda Redmiles – Executive Director
Sylvia Glover – OAG
John Boris - MDE
Alex Rubin – MDE

Excused Absent

Larry Brenneman – Western MD

Call to Order

Presiding Officer, Hahns Hairston, presided over the meeting.

Roll Call

Amanda Redmiles conducted the roll call.

Presiding Officer Comments

Hahns Hairston welcomed everybody to the meeting.

Approval of Meeting Agenda

A motion was made by Dave Kelly and seconded by Robert Peoples to approve the agenda. The motion passed with one abstention by Hahns Hairston.

Review and Adoption of January 24, 2024, Open Meeting Minutes

A motion was made by Mike Hall and seconded by Heather Quinn to approve the Board’s January 24, 2024, open meeting minutes with amendments. The motion passed with one abstention by Hahns Hairston.

Executive Director Comments

- FY24 Revenue & Expenditures Update
 - The FY2024 Revenue and Expenditures will not be posted this month because it was incorrect. Reporting will continue next month.

- Expired General Liability Insurance Update
 - Mass email was sent 2/22/24 to 86 companies to provide updated certificates of insurance. Second attempt was sent 3/8/24 to the remaining companies. The next step is to mail a letter to the remaining companies.

- Expired Bonds Update
 - Amanda Redmiles has not started addressing expired bonds yet because she was prioritizing the general liability insurance.

- Board Vacancy Update
 - A total of four applications are being prepared for the Secretary’s Office. Two applicants were originally provided to the Secretary’s Office. The Secretary’s Office asked for a wider net to be cast to have a larger pool.
 - The Board Members requested an opportunity to make recommendations to the Secretary’s Office. Amanda Redmiles plans to consult with the Secretary’s Office regarding this request.
 - Amanda Redmiles shared the names of the four applicants:
 - Steven Kwiatkowski – Atwater Drilling
 - Brandon Chambers– A.C. Schultes
 - Jorge Montes– 2S Drilling
 - George Crooks– G.E. Crooks Well Services

- February 14th Exams Results

SCHEDULED	11
SHOWED	10
PASSED	8
FAILED	2
AVERAGE GRADE	80 %

Types of Exams to Pass

Apprentice Well Driller x4
 Apprentice Pump Installer x3
 Master Well Driller – Geotechnical

Types of Exams to Fail

Journeyman Well Driller – Water Supply x2

Applicants That Passed the Examination

Dakota Swanson – Apprentice Well Driller
 James Pierce – Apprentice Well Driller
 Dustin Stone – Apprentice Well Driller
 Jacob Webber – Apprentice Well Driller
 Samuel Brown - Apprentice Pump Installer
 Richard Carmine - Apprentice Pump Installer

Dakota Dalrymple - Apprentice Pump Installer
 Matthew Osterberg - Master Well Driller – Geotechnical

A motion was made by Robert Peoples and seconded by Heather Quinn to approve the above applications who passed their respective examinations. The motion passed with one abstention by Hahns Hairston.

Old Business

- Training Approval
 - DAB Pumps – 12/14 - 12/15 Courses
 - Courses have been approved following receipt of certificates.

New Business

- Training Approval

#	Organization	Course Name	Location	Date(s)	License Category	Rec. Hours	Cycle	Outcome
1	Tri-State Chapter NDA	Tri-State Training Day	Marysville, MD	4/19/24	All Licenses	6 Hours	2023-2025	Approved
2	International Ground Source Heat Pump Association	IGSHPA Accredited Installer	Virtual	1/22/24 - 1/24/24	MSD, MWD, AWD, WRO, JSD, JWD	20.5 Hours	2023-2025	Approved
3	PA Ground Water Association	PGWA 2024 Winter Conference	Hanover, PA	1/24/24 - 1/25/24	All Licenses	9 Hours	2023-2025	Approved
4	All Star Training, Inc.	8 HR Water Well Industry Health, Safety, Drilling Rigs, Pumps, Abandonment of Wells, and Arsenic Removal	Online	Continues Self-Paced	All Licenses	8 Hours	2023-2025	Approved
5	U.S. Dept of Labor Mine Safety and Health Administration	MSHA Refresher	Oakland, MD	2/23/24	MWD, MSD, MGD, JWD, JSD, JGD, AWD	8 Hours	2023-2025	Need Additional Documentation
6	Maryland Rural Water Association	Annual Conference 2024	Ocean City, MD	5/6/24 - 5/9/24	All Licenses	28 Hours	2023-2025	Resubmit in April Itemized - Add Hours for Pathways to

- Board Record Retention Policy
The Board reviewed a proposed new policy for record retention. The Board does not currently have a record retention policy.

Industry Correspondence/State of the Industry

John Boris briefed the Board on a recent meeting with the Oil Control Program regarding the parameters necessary to pull a permit to drill and when a license is required to drill.

Board Vote to Move into Closed Session

A motion was made by Heather Quinn and seconded by Mike Hall to go into closed session. The motion passed with one abstention by Hahns Hairston.

The presiding officer read a written closing statement addressing the reason for the closed meeting, including the topics to be discussed and statutory exception(s) (see below).

Adjournment

A motion was made by Dave Kelly seconded by Robert Peoples to adjourn the open meeting. The motion passed with one abstention by Hahns Hairston.

Call to Order and Purpose of Closed Meeting

Pursuant to General Provisions Article ("GP"), § 3-305(b), on a motion by Heather Quinn that was seconded by Mike Hall, Board members approved moving into closed session on March 27, 2024, for the purpose of complying with the following provisions of the Open Meetings Act:

- GP § 3-305(b)(2) - To protect the privacy or reputation of license holders,
- GP § 3-305(b)(7) - To consult with counsel to obtain legal advice,
- GP § 3-305(b)(8) - To consult with staff, consultants, or other individuals about pending or potential litigation.

The following Board members were present during the closed meeting:

Hahns Hairston, Dave Kelly, Mike Hall, Heather Quinn, Robert Peoples. MDE staff present were Amanda Redmiles, Sylvia Glover, Alex Rubin and John Boris.

Pursuant to legal provisions, Hahns Hairston read the closed meeting disclaimer.

Topics Discussed During the Closed Meeting

Board members reviewed and approved the January 24, 2024 closed meeting minutes; discussed the update on Calvert County Plumbing Board Letter; discussed violation updates; discussed a notice of violation by the County for an unlicensed driller; had a follow-up conversation regarding

the Professional License Portability for Servicemembers and Their Spouses Memo and discussed the status of regulation updates.