### Consumer Confidence Report Certification

**Water System Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Water System Number**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**County**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I confirm that the CCR for the year **2016** has been distributed to customers (and appropriate notices of availability have been given) in accordance with COMAR 26.04.01 by ***July 1, 2017***. I further certify that the report is correct and consistent with compliance monitoring data previously submitted to MDE.

Certified by: **Name**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Title**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone** #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Specific details on CCR distribution:** (Insert **DATE** that the Actions were completed for all that apply)

\_\_\_\_\_\_\_\_\_\_\_ CCR was delivered to MDE.

\_\_ CCR was distributed to customers by:

\_\_\_\_\_\_\_\_\_\_\_\_\_ Mail

\_\_\_\_\_\_\_\_\_\_\_\_\_ Other methods \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Approved electronic delivery plan is on file with MDE. (Check if applicable)

\_\_\_\_\_\_\_\_\_\_\_ A notice of CCR availability was published.

\_\_\_\_\_\_\_\_\_\_\_ Good faith efforts were used to reach non-bill paying consumers. Those efforts included the following recommended methods:

\_\_\_\_\_\_\_\_\_\_\_ CCR posted on the Internet (include Internet address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.)

\_\_\_\_\_\_\_\_\_\_\_ CCR mailed to postal patrons (bulk mail) within the service area (attach zip codes).

\_\_\_\_\_\_\_\_\_\_\_ Advertising availability of the CCR in news media (attach copy of announcement).

\_\_\_\_\_\_\_\_\_\_\_ CCR published in local newspaper (attach copy).

\_\_\_\_\_\_\_\_\_\_\_ Delivery of multiple copies to single bill addresses serving several persons,

such as: apartments, businesses, and large private employers.

\_\_\_\_\_\_\_\_\_\_\_ Delivery to community organizations (attach a list).

Public notification provided in 2016 CCR (check all that apply):

 Maximum Contaminant Level and Treatment Technique violations.

 Monitoring and reporting violations.

 CCR Delivery or Adequacy Violations are addressed in the CCR.

**Mandatory for systems serving 100,000 or more persons:**

\_\_\_\_\_\_\_\_\_\_\_CCR posted on a publicly accessible Internet site

(include Internet address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.)

\_\_\_\_\_\_\_\_\_\_\_CCR delivered to other agencies or additional methods used. (Optional, attach list or description).

MDE/WMA/COM.025 (Revised 5/2017)

**Maryland Code of Regulations**

**26.04.01.20-2 Consumer Confidence Report Delivery**

(G.) Report Delivery and Record Keeping.

(1) Except as provided in §H of this regulation, each supplier of water to a community water system shall mail or otherwise directly deliver one copy of the report to each customer.

(2) The supplier of water to a community water system shall make a good faith effort to reach consumers who do not get water bills, using means recommended by the State. Good faith effort will be tailored to the consumers who are served by the system but are not bill-paying customers, such as renters or workers. A good faith effort to reach consumers would include a mix of methods appropriate to the particular system such as: posting the reports on the Internet; mailing to postal patrons in metropolitan areas; advertising the availability of the report in the news media; publication in a local newspaper; posting in public places such as cafeterias or lunch rooms of public buildings; delivery of multiple copies for distribution by single-biller customers such as apartment buildings or large private employers; or delivery to community organizations.

(3) Not later than the date the system is required to distribute the report to its customers, each supplier of water for a community water system shall mail a copy of the report to the State, followed within 3 months by a certification that the report has been distributed to customers, and that the information is correct and consistent with the compliance monitoring data previously submitted to the State.

(4) Not later than the date the system is required to distribute the report to its customers, each community water system shall deliver the report to any other agency or clearinghouse identified by the State.

(5) Each community water system shall make its reports available to the public upon request.

(6) Each community water system serving 100,000 or more persons shall post its current year’s report to a publicly accessible site on the Internet.

(7) Any supplier of water subject to this regulation shall retain copies of its consumer confidence report for no less than 3 years.

**SYSTEMS SERVING < 10,000**

(H.) The requirement of §G(1), (5) and (6) of this regulation for a supplier of water to a community water systems serving less than 10,000 persons has been waived. Such systems shall:

(1) Publish the reports in one or more local newspapers serving the area in which the system is located;

(2) Publish a notice in the newspaper, or by other means approved by the State, that informs the customers that the reports will not be mailed; and

(3) Make the reports available to the public upon request.

**SYSTEMS SERVING ≤ 500**

(I.) Supplier of water to systems serving 500 or fewer persons may forego the requirements of paragraphs §H (1) and (2) if they provide notice at least once per year to their customers by mail, door-to-door delivery or by posting in an appropriate location that the report is available upon request.

MDE/WMA/COM.025 (Revised 5/2017)