

# Handout #3

## Maryland Commission on Climate Change

### Mitigation Working Group Meeting #1

#### Roles and Responsibilities

##### **MWG Member:**

- Attends MWG meetings
- Serves to make decisions on mitigation issues that report to the Commission
- Assists with the review and development of MWG documents and reports for the Commission
- Assists with review of outside resource assignments/ documents

##### **MDOT/MDE/DNR/MEA Members of MWG:**

- Have the same responsibilities of a MWG member
- Have voting privileges at the MWG meetings

##### **MWG Technical Expert:**

- Welcome to attend any of the MWG meetings but is not a formal MWG voting member
- May be asked to attend specific meetings to provide technical knowledge to area expertise to a specific topic/ agenda item/ report

##### **Commission Member:**

- Welcome to attend any working group meeting
- Is not a voting member of any of the working group

##### **MWG Liaison/ Chair:**

- There are two chairs – Michael Powell and Stuart Clarke
- Are responsible for the MWG roster/ appointments through the Chair of the Commission
- These chairs have the responsibility of running the meetings and coordinating agendas and materials
- Are responsible for providing updates and formal recommendations to the Commission
- Are responsible for meeting with state agencies prior to MWG meetings to ensure that program updates meet the needs of the Commission/ MWG