

**MARYLAND DEPARTMENT OF THE ENVIRONMENT**

Land Management Administration • Oil Control Program

1800 Washington Boulevard • Suite 620 • Baltimore Maryland 21230-1719

(410) 537-3442 • 800-633-6101 x3442 • 410-537-3092 (fax) • [www.mde.maryland.gov](http://www.mde.maryland.gov)

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**NOTICE OF INTENT (NOI) FOR THE DISCHARGE OF STORM WATER AND  
HYDROSTATIC TEST WATER FROM OIL TERMINALS TO  
SURFACE OR GROUND WATERS OF THE STATE**

Submission of this Notice of Intent constitutes that the party identified in Section I of this form intends to be authorized by a State or State/NPDES discharge permit issued for discharges of stormwater and hydrostatic test water from oil terminals to surface or ground waters of the State of Maryland. Becoming a permittee obligates such a discharger to comply with the terms and conditions of the permit.

**I. Facility/Site Location Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

County: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Latitude: \_\_\_\_ deg \_\_\_\_ min \_\_\_\_ sec Longitude: \_\_\_\_ deg \_\_\_\_ min \_\_\_\_ sec

**II. Facility Owner Information**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ FAX: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Ownership Status (Federal, State, Private, Public, Other): \_\_\_\_\_  
(if other, please explain)

**Note: In order for the Department to issue a permit, proof of worker's compensation coverage, as required by Environmental Article §1-202, is required to be submitted with this form. Proof may include either a certificate of compliance with the Maryland Workers' Compensation Act or a certificate of insurance with the worker compensation policy/binder number identified.**

PCA: 13702 COMP-OBJ: 5651 SUFFIX: 605

**III. Facility Operator Information (PERMIT HOLDER)**

Oil Operations Permit Number: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact: \_\_\_\_\_

**IV. Site Activity Information**

Description of the discharging facility (Attach site map): \_\_\_\_\_

Oil Operations Permit #: \_\_\_\_\_

List of known contaminants and summary of existing quantitative and qualitative data on flow and concentration of pollutants: \_\_\_\_\_

\_\_\_\_\_

Sources and locations at facility potentially contributing to contamination: \_\_\_\_\_

\_\_\_\_\_

Description of treatment of wastewater, including number and size of treatment units (i.e. oil/water separators and wastewater tanks), and number of outfalls: \_\_\_\_\_

\_\_\_\_\_

Provide for each outfall: outfall #, discharge to surface water (sw) or ground water (gw), name of receiving surface water body or groundwater discharge point.

Outfall #	Discharge to sw or gw?	Name of surface water	Ground water discharge point

**V. Submittal of Approval of Notification to Discharge into Publicly Owned Systems**

1. If effluent will be discharged to a publicly owned storm water sewer or publicly owned treatment system, applicant shall notify the agency operating that system to determine if authorization for the discharge is required by that agency.
2. Proof of this notification shall be submitted to the Department along with this Notice of Intent prior to issuance of the permit.

**VI. Certification by Treatment System Operator (must be the Permit Holder, see Page 4)**

A Notice of Intent (NOI) is hereby made to the State of Maryland, Department of the Environment, Land Management Administration for a General Discharge Permit for the operations and activities described on the forms being submitted. I certify that I am familiar with the information contained in this application, and that this information is true, complete and accurate. I further certify that I have requested and received confirmation from the local agency having jurisdiction (including, but not limited to, a municipality, county or the State Highways Administration) that this discharge meets all requirements for that agency having jurisdiction. I understand that the inclusion of any false or misleading information or the exclusion of required information in this NOI may cause the Administration to issue an Administrative Complaint seeking civil penalties in accordance with Environment Article § 4-412 and § 4-417, Annotated Code of Maryland, and may include the suspension or revocation of any permit issued. I further understand that failure to notify the Administration of any significant violation may also subject me to an Administrative Complaint and civil penalties.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Company/ Agency: \_\_\_\_\_

Address: \_\_\_\_\_

**Notice: Collection of Personal Records – State Government Article § 10-624**

This Notice is provided pursuant to § 10-624 of the State Government Article of the Maryland Code. The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. The Maryland Department of the Environment (“MDE”) is a public agency and subject to the Maryland Public Information Act. This form may be made available on the Internet via MDE’s website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

## **Oil Control Program Discharge Permit Applications Completion Instructions**

### **Certification by Treatment System Operator (Permit Holder):**

All permit applications shall be signed as follows:

For a corporation: by a responsible corporate officer. For the purpose of this section, a responsible corporate officer means:

- (i) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation; or
- (ii) The manager of one or more properties belonging to the owner, if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

For a partnership or sole proprietorship: by a general partner or the proprietor

For a municipal, State, federal, or other public agency: By either a principal executive officer or ranking elected official. For purposes of this section, a principal executive officer of a federal agency includes:

- (i) The chief executive officer of the agency; or
- (ii) A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrators of the EPA).

**FEE:** The application fee for this permit is \$120 and is due with the initial NOI submission. State, local, and municipal owned facilities are exempt from fee.

### **Where to send fee:**

Maryland Department of the Environment  
P.O. Box 1417  
Baltimore MD 21203-1417

Make checks payable to: Maryland Department of the Environment  
**Include a copy of the first page of the NOI form with the check**

### **Where to file NOI Form:**

Maryland Department of the Environment  
1800 Washington Boulevard, Suite 620  
Baltimore, Maryland 21230-1719

**Questions:** Please call the Permits Section, Oil Control Program, (410) 537-3442.