

COLLECTION AND NO COST SHIPPING PROCEDURES FOR MERCURY SWITCHES

Note: Please make sure you are handling the switches in accordance with your state's waste handling requirements. These requirements are available from your state's environmental quality department and at the End of Life Vehicle Solutions Web site at www.elvsolutions.org.

In order to participate in this program, please use the following procedure:

- Immediately attach the Universal Waste label to the outside of the bucket and record the date you started accumulating switches. Please be sure not to exceed your state's time limit for the retention of mercury switches under their Universal Waste rule. Universal Waste labels should be placed on the plastic bucket and NOT on the cardboard box.
- Included in your bucket is a plastic bucket liner. Please line bucket with the plastic bag before placing your switches inside the bucket.
- Keep the lid on the bucket and store the bucket out of the weather. If possible, place the bucket in a locked cabinet. If your bucket arrived in a box, please be sure to keep the box for the return shipment.
- **Please do not exceed 450 automotive mercury switches per bucket.**
- Once the bucket is full, or if you have met the 450 switch count or your state's retention deadline, tie the liner in a knot and tightly seal the container. **Place the bucket in a cardboard box for shipping and include the number of switches being returned in the bucket.**
- **To conform to federal and state laws, no free mercury, no switches that are broken or corroded enough to leak in transport, or any other hazardous materials, should be placed in the bucket before shipment. Any glass switches should remain in the assembly.**
- **If glass switches were removed from the assembly, they should be placed inside a secondary container (e.g. a plastic tub), padded to prevent possible breakage and then placed into the larger collection bucket.**
- All buckets must be sealed in a cardboard box and shipped **UPS GROUND** to ELVS contractor,
EQ Industrial Services Inc.
Attention Judie Zaborowski
2701 North I-94 Service Drive
Ypsilanti, MI 48198
(734)547-2511 (direct line)
(800) 839-3975 (toll free-ask for Judie)
- **A return UPS Label is included in your bucket. Please keep this label for your return shipment.** Simply apply this label to the cardboard box when you are ready to ship the bucket back to EQ. Give the sealed and labeled box to your UPS driver when at your facility. If you do not have visits from a UPS driver, simply drop off your package at the nearest UPS drop off outlet (a list of outlets are available on the web at www.ups.com) or call 1-800-PICKUPS to schedule a pick-up.
- Should you have any questions regarding the return shipment instructions, please contact Judie Zaborowski at 734/547-2511.

NEED A REPLACEMENT BUCKET —Contact Judie Zaborowski at 734/547-2511

(Please allow 5-7 days for the arrival of a new bucket and shipping box)