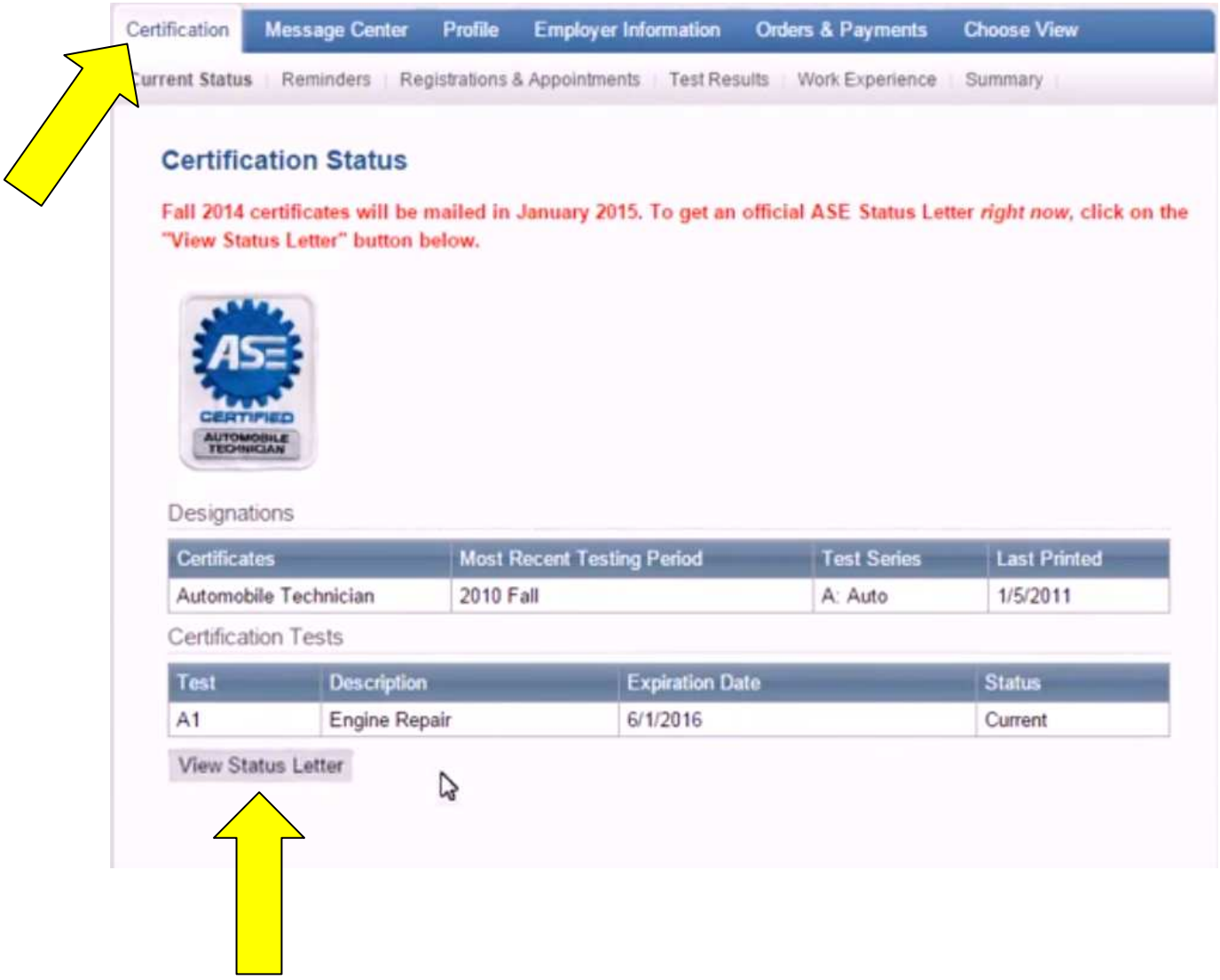
How to Email an ASE Certification Status Letter

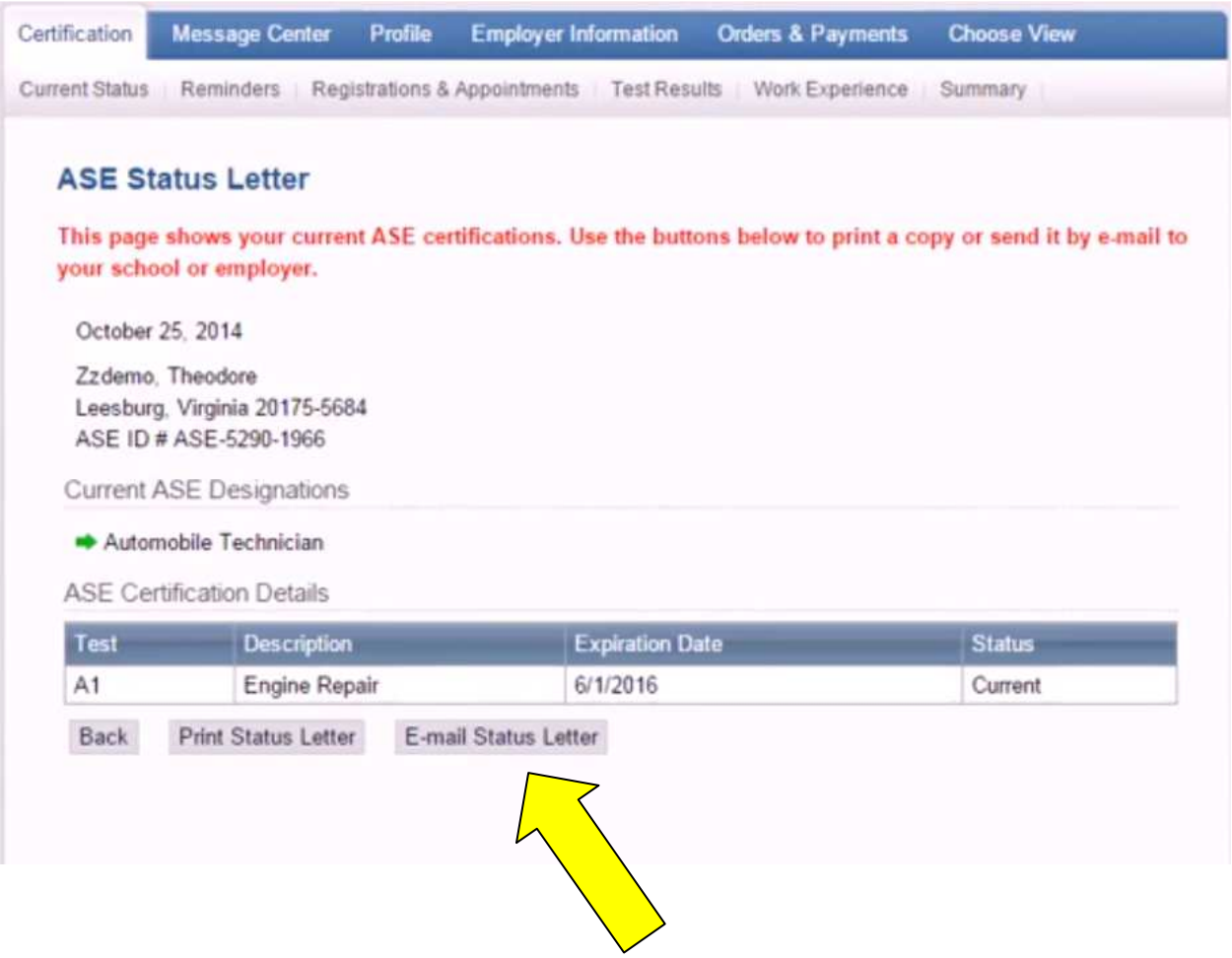
for Maryland Master Certified Emissions Technician (MCET) Certification

1. Access and log in to (or create) your myASE account at http://www.ase.com/About-ASE/myASE.aspx.

2. Select the "Certification" tab at the top of the page, and then click on the "View Status Letter" button at the bottom of the page.



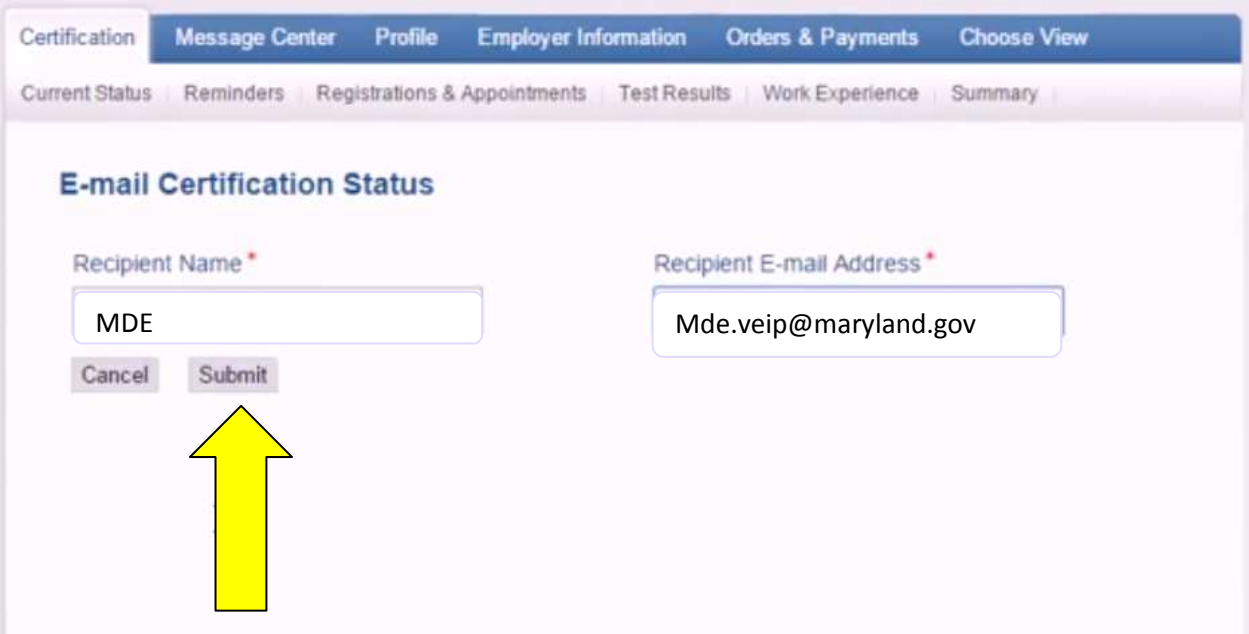
3. On the “ASE Status Letter” page, click on the “Email Status Letter” button.



4. On the “Email Certification Status” page, type:

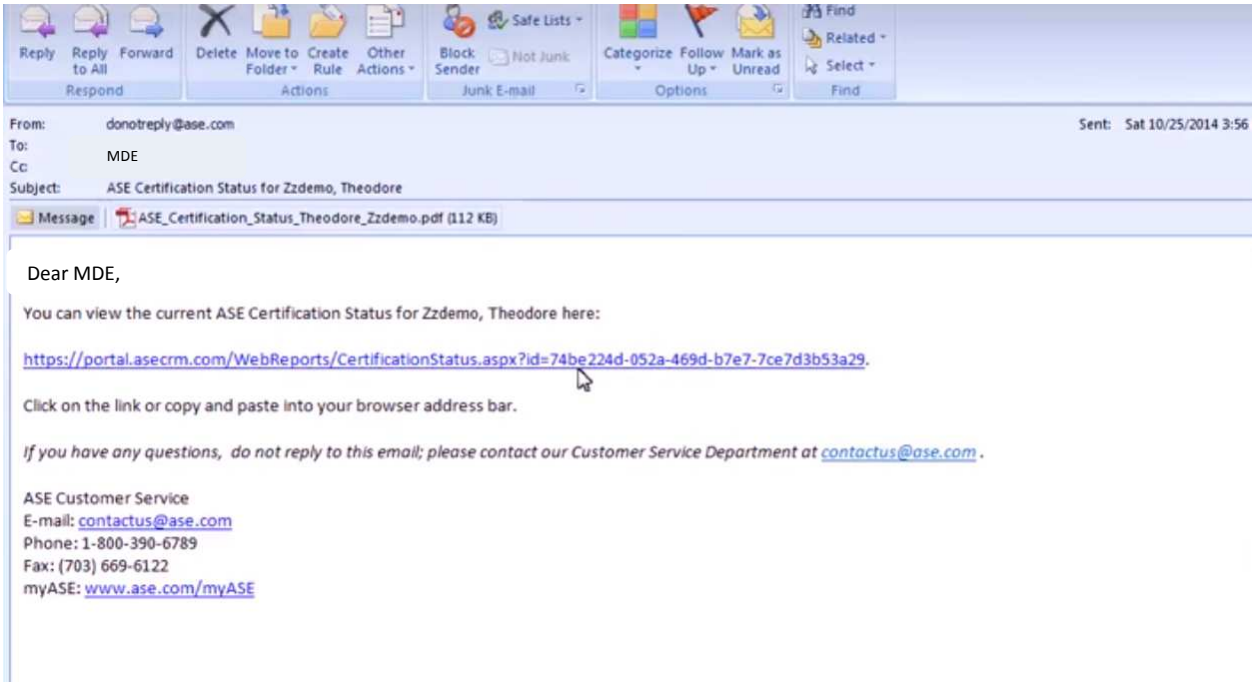
   - **MDE** in the “Recipient Name” box and
   - **mde.veip@maryland.gov** in the “Recipient Email Address” box

   then click the “Submit” button at the bottom of the page.

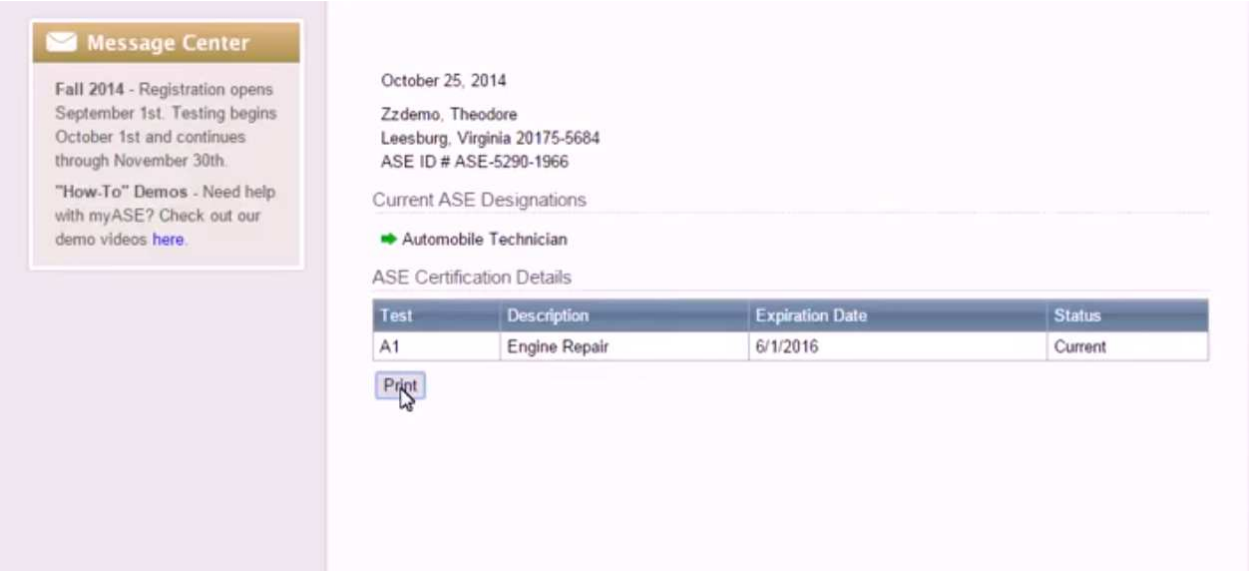


5. The confirmation page will display upon completion. Click “Continue” to return to the “Certification Status” page.

The recipient will receive an Email in the format shown below:



If the recipient selects the link in the Email, the following message will be displayed:



A letter in the following format will be attached to the Email as a pdf:

Theodore R Zzdemo
Leesburg, VA 20175-5684
ASE ID: ASE-5290-1966

Created: October 25, 2014
4:04:48 PM

This individual currently has the ASE certification status shown below:

Current ASE Designations

Certificates	Test Series
Automobile Technician	A: Auto

ASE Certification Details

Test	Description	Expiration Date	Status
A1	Engine Repair	06/01/2016	Current

To become ASE certified, you must pass an ASE test and have the required amount of relevant hands-on work experience. You can download the Work Experience Form at www.ase.com.

Any expired certification can be reinstated by taking the corresponding recertification test. If you have any questions, please contact us.

Sincerely,
ASE Customer Service
E-mail: asehelp@ase.com

Phone: 1-800-390-6789
Fax: (703) 669-6122

The letter can now either be saved or printed.