

**MARYLAND DEPARTMENT OF THE ENVIRONMENT BOARD OF  
ENVIRONMENTAL SANITARIANS  
SUMMARY MINUTES OF THE MAY 6, 2009 MEETING**

**THE MISSION OF THE MARYLAND BOARD OF ENVIRONMENTAL  
SANITARIANS**

**THE MISSION OF THE MARYLAND BOARD OF ENVIRONMENTAL  
SANITARIANS IS TO ENSURE AND MAINTAIN THE HIGH PROFESSIONAL  
STANDARDS OF MARYLAND'S ENVIRONMENTAL SANITARIANS, WHO  
ARE IN THE FOREFRONT OF PROTECTING PUBLIC HEALTH AND THE  
ENVIRONMENT. ACTING UNDER THE AUTHORITY OF TITLE 11 OF THE  
ENVIRONMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND,  
THE BOARD SETS STANDARDS FOR LICENSURE, REGULATES THE  
PROFESSIONALS WHO PERFORM THE INSPECTIONS AND  
INVESTIGATIONS RELATED TO ENFORCING MARYLAND'S HEALTH AND  
ENVIRONMENTAL LAWS, ADOPTS CONTINUING EDUCATIONAL  
REQUIREMENTS, AND ENFORCES A CODE OF ETHICS APPLICABLE TO  
ALL SANITARIANS.**

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**Call to Order:**

The meeting was called to order at 9:00 A.M., at the Howard County Bureau of Utilities, in Columbia, Maryland. Nine Board members, the Board's Legal Counsel, one guest, and the Board Administrator were present.

The meeting agenda was reviewed and approved.

The draft minutes of the April 1, 2009 Board meeting were reviewed and approved with several corrections.

**Presentations:**

None

**Board Administrator Actions:**

1. Issued Certificates of Eligibility (COE) for obtaining employment to: 4
2. Initial Licenses issued: None
3. Reinstated Licenses to: None
4. Issued Sanitarian-in-Training Certificates to: 1
5. Certificates of Eligibility of Obtaining Employment Renewed: None
6. Sanitarian-in-Training Certificates Re-issued: None
7. Applications for Board Evaluation: None
8. Applications Rejected: 1

**Continuing Education Review**

The Board reviewed 43 training courses and voted to approve all submitted courses.

## **Committee Reports:**

### **A. Liaison to the Conference of Local Environmental Health Director**

Charles Smyser attended the Health Director's meeting on April 16, 2009. The Directors viewed a presentation by Ms. Joanna Zablotzky (MDE) regarding Local Food Protection Infrastructure. A discussion regarding the past legislative session and possible impact was noted. Jay Prager (MDE) was on hand to discuss the new proposed well construction regulations.

### **B. Environmental Health Liaison Committee**

The ELHC Committee met on April 24<sup>th</sup> at MDE. Dr. Cliff Mitchell, Board Chair Elizabeth Scott, Vice-Chair Pete Peterson and Lee Haskins attended the meeting. A number of issues were discussed regarding the future of the profession and possible realignment of the personnel classifications was enumerated. One proposed change would have the Board drop the Registered Sanitarian (RS) in favor of Registered Environmental Health Specialist.

### **C. Policy Team – Revised Licensure Structure of EHLC Team**

Charles Smyser will report on this at the June 3<sup>rd</sup> meeting.

### **D. Housekeeping Team**

During the April meeting, Board Members, reviewed and approved the final draft of a Housekeeping Team management plan for the review, modification, approval, and tracking of Board documents. The plan was sent to Counsel for review. Pam Engle continues her work for the 40<sup>th</sup> Anniversary Events and the Award for the Sanitarian of the Year. Elizabeth Scott distributed copies of the revised license applications and instructions for review and comment at the June meeting.

### **E. Legislative Watch**

Board Members noted the Senate Bill regarding persons performing soil percolation testing in Carroll County did not pass.

### **F. Counsel**

The Board Counsel, Jacqueline Russell, indicated she will review the Board's Draft Policy on Board Operations.

## **Old Business**

### **A. Board Administrator:**

- a. Lee Haskins indicated that the new testing contract with NEHA is on track and will be submitted according to MDE Fiscal Services Divisions requirements. The Chair requested that electronic reporting of exam results and a roll up of annual performance data be added to the contract requirements.
- b. Sponsors are receiving companion letters for SIT holders who fail the licensing exam.

- c. The issue of SIT Sponsors getting a copy of the SIT Certificate was not resolved.
- B. Counsel: Review pending of the Board Operation Policy
- C. Report of the (last) PES exam performance on April 6, 2009: 16/26=61.5%
- D. Report on the DOE to SIT conversions via the ENV Health Director email to Ed Singer, # of return contracts = one.
- E. Board Members reviewed and approved draft policy on the registration of Sanitarians from another state. The policy will be sent to Counsel for review.

**New Business:**

- A. The Board Policy on the managing the exam transition, applicant SIT waiver requests and date of enforcement of COMAR was deferred to the June 3<sup>rd</sup> Board meeting.
- B. Elayne Warren submitted her revised/review of the current Board policy on “Continuing Education”. Board members provided comments and another draft will be forthcoming.
- C. A web news article should be created and released immediately at the award of the NEHA exam contract.
- D. An Applicant Guide may be helpful to add to the web page.
- E. A Sponsor Guide may be helpful to add to the web page.

**Closed Session:**

The Board did not meet in Closed Session.

**Adjournment**

The Board adjourned at 11:00 A.M. The next Board meeting will be held on **Wednesday, June 3, 2009, at 9:00 A.M.** at the Howard County Bureau of Utilities, in Columbia Maryland.

Respectfully submitted by,  
Ann R. Caldwell, R.D., L.D.N.