

**MARYLAND DEPARTMENT OF THE ENVIRONMENT BOARD OF
ENVIRONMENTAL SANITARIANS
SUMMARY MINUTES OF THE OCTOBER 7, 2009 MEETING**

**THE MISSION OF THE MARYLAND BOARD OF ENVIRONMENTAL
SANITARIANS**

**THE MISSION OF THE MARYLAND BOARD OF ENVIRONMENTAL
SANITARIANS IS TO ENSURE AND MAINTAIN THE HIGH PROFESSIONAL
STANDARDS OF MARYLAND'S ENVIRONMENTAL SANITARIANS, WHO
ARE IN THE FOREFRONT OF PROTECTING PUBLIC HEALTH AND THE
ENVIRONMENT. ACTING UNDER THE AUTHORITY OF TITLE 11 OF THE
ENVIRONMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND,
THE BOARD SETS STANDARDS FOR LICENSURE, REGULATES THE
PROFESSIONALS WHO PERFORM THE INSPECTIONS AND
INVESTIGATIONS RELATED TO ENFORCING MARYLAND'S HEALTH AND
ENVIRONMENTAL LAWS, ADOPTS CONTINUING EDUCATIONAL
REQUIREMENTS, AND ENFORCES A CODE OF ETHICS APPLICABLE TO
ALL SANITARIANS.**

Call to Order:

The meeting was called to order at 9:49 A.M., at the Howard County Bureau of Utilities Building, in Columbia, Maryland. Six Board members, the Board Counsel, and the Board Administrator were present.

The meeting agenda was reviewed and approved.

Draft minutes of the September 2, 2009 Board meeting were emailed and final vote will be conducted via email. Closed Meeting Draft minutes were reviewed and will be revised by the Board Chair for presentation at the November 4th Board meeting.

Presentations:

None

Board Chair Activities and Comments:

Shared email to ENV DIR regarding SIT status before the December 2009 NEHA exam and analysis of SIT roster for expirations.

Shared official correspondence from Dr. Cliff Mitchell, DHMH re EHLC updates, and ENV SAN legislation.

Reviewed issues to be presented and discussed at the ENV Director's meeting (09/17/09).

Board Administrator Actions:

The Board Administrator reviewed the Board's budget and revenues for FY2010.

1. Issued Certificates of Eligibility (COE) for obtaining employment: 5
2. Initial Licenses issued: None
3. Reinstated Licenses to: None
4. Issued Sanitarian-in-Training Certificates to: 1
5. Certificates of Eligibility for Obtaining Employment Renewed: None

6. Sanitarian-in-Training Certificates Re-issued: None
7. Applications for Board Evaluation: None
8. Applications Rejected: None

Continuing Education Review:

The Board reviewed and approved 23 training courses via email.

Committee Reports:

A. Liaison to the Conference of Local Environmental Health Directors

Member Elayne Warren reported on the EHD's meeting 09/17/09.

Jay Prager clarified MDE's priorities for funding assistance to install enhanced nitrogen equipment in critical and non-critical areas. Alan Taylor of DHMH announced that violations of COMAR governing mobile home parks, migrant worker camps, and campgrounds must be directed to the Maryland State's Attorney's Office. Sanitarian Registration Board shared NEHA exam results (1 of 15 passed) and NEHA registration reciprocity applicants (44 to date).

B. Environmental Health Liaison Committee

The ELHC Committee met on October 1, 2009. Member Pam Engle attended and reported discussion surrounded issues of academic readiness of RS license applicants for the SIT program. Shared announcement/information from the August 14, 2009 MACo conference.

C. Policy Team - (report submitted via email)

1. Continuing Education Policy in final draft format: review and voting as post-meeting email.
2. Draft Disciplinary Process and Policy (October New Business)
3. SIT Training and Certification Guidance (November New Business)
4. Application screening criteria review (October 2009-January 2010)

D. Housekeeping Team – (report submitted via email)

1. Web Page updates: SIT rosters sent to MDE IT for posting, Web page layout modifications implemented and current meeting summaries posted.
2. Correspondence: Application documents sent to Counsel for review, COE documents reviewed and approved by Board, SIT documents currently in review (voting as post meeting email) and License documents will be reviewed via email.

Counsel:

The Board Counsel, Jacqueline Russell had no issues to bring to the Board.

Old Business:

Materials sent with pre-meeting email for review, comment and approval.

1. The CEU Criteria Final Draft
2. SAN Board member roster
3. Correspondence review – SAN Board license application
4. Correspondence review – SIT documents for Board use

New Business:

1. Board will hold a holiday luncheon after the December 2nd Board meeting.
2. Board members voted to adopt a schedule for 2010 Board meetings and exams.
3. New draft ENV Disciplinary policy was sent with pre-meeting materials. Discussion scheduled for November and December meetings.
4. Dr. San Joseph of the University of Maryland Main Campus will be present at the November meeting for a discussion on SIT training options.

Closed Session:

The Board did not meet in Closed Session.

Adjournment:

The Board adjourned at 12:40 P.M. The next Board meeting will be held on Wednesday, November 4, 2009, at 9:00 A.M. at the Howard County Bureau of Utilities, in Columbia Maryland.

Respectfully submitted by,
Ann R. Caldwell, R.D., L.D.N.