

MDEStat Meeting

September 22, 2014

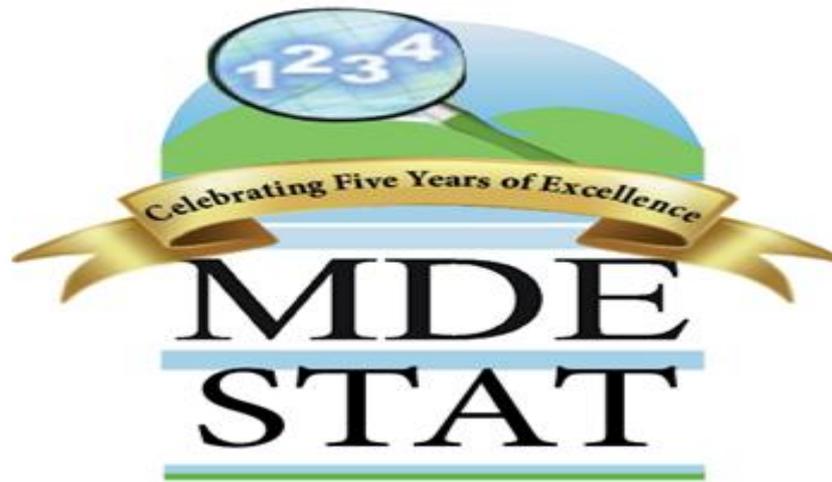


Table 1: NIC Project Approval and Project Initiation Process

1. Agency drafts Work Order Request (WOR) and submits it to DoIT.
2. DoIT approves WOR.
3. Statewide eGovernment Committee approves WOR.
4. NIC drafts Work Order Proposal (WOP) and submits it agency for approval.
5. NIC submits agency-approved WOP to eGov Committee.
6. After eGov Committee approves WOP, NIC and agency sign Work Order Agreement.
7. Project begins with kickoff meeting including OIMT, NIC, and program staff.

Table 2: NIC ePermits Project, Status as of 9/11/14

Note: "Under internal review" means under review in OIMT. (Continued on next slide)

| Admin | Program(s) | Project | Status |
|----------------------|------------|-----------------|---|
| WMA/L MA/ ARMA | N/A | 1) ePayments | <ul style="list-style-type: none">• The WOR was sent to the eGov committee for review/vote on 6/30/2014.• The WOR was approved by the eGov committee.• NIC submitted a Work Order Proposal (WOP), which was approved and signed by MDE.• NIC will present the WOP to the eGov committee for approval. A Work Order Agreement (WOA) will be signed to authorize the start of the project.• A project kickoff meeting will then be scheduled with OIMT, the ePayment Workgroup members and NIC. |

Table 2: NIC ePermits Project, Status as of 9/11/14

Note: "Under internal review" means under review in OIMT. (Continued on next slide)

| Admin | Program(s) | Project | Status |
|-------|------------------------|--|---|
| WMA | Compliance | 2) General Permit for Stormwater Associated with Construction Activity | <ul style="list-style-type: none"> The system went live on February 10, 2014. Phase 2 enhancements have begun. Phase 2 requirements have been completed and signed off by MDE for NIC to proceed with development. Go Live for Phase 2 will occur after requirements for CROMERR have been reconciled with EPA. |
| | Wetlands and Waterways | 3) Wetlands and Waterways Permits | <ul style="list-style-type: none"> WOR sent to DoIT 3/6/2014 for review and approval. eGov committee approval received 5/5/2014. The ESC at the June 2014 meeting prioritized this project to move forward after the ARMA project for Radiation Machines. |
| | Wastewater | 4) NPDES General Permit – Mineral Mines. | <ul style="list-style-type: none"> WOR completed and sent to NIC for review. The WOR to will be formally submitted to NIC and DoIT for committee vote by end of September 2014. |
| | Wastewater | NPDES General Permit – Industrial Stormwater | <ul style="list-style-type: none"> WMA requested this project be added back to the list as a potential future project, but are not currently taking any actions to draft a WOR. |

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| Admin | Program(s) | Project | Status |
|-------|---------------------|---|--|
| ARMA | Radiological Health | 5) Certification of Machines Emitting Radiation. | <ul style="list-style-type: none"> • WOR sent to DoIT 3/6/2014 for review and approval. • eGov committee approval received 5/5/2014. • The ESC at the June 2014 meeting prioritized this as the next project for NIC to work on. • The WOP is near completion by NIC and is expected to be received in September 2014. |
| | Air Quality Permits | 6) General Permits to Construct for Small-Size Fuel Burning Equipment / Boiler. | <ul style="list-style-type: none"> • This WOR combines Project 6 and 7 for ARMA. • WOR drafted by ARMA, completed by OIMT, and sent to NIC for review. • The WOR to will be formally submitted to NIC and DoIT for committee vote by end of September 2014. |
| | Air Quality Permits | 7) General Permits to Construct for Charbroilers and Pit BBQ | <ul style="list-style-type: none"> • This WOR combines Project 6 and 7 for ARMA. • WOR completed and sent to NIC for review. • The WOR to will be formally submitted to NIC and DoIT for committee vote by end of September 2014. |

Table 2: NIC ePermits Project, Status as of 9/11/14

Note: "Under internal review" means under review in OIMT.

| Admin | Program(s) | Project | Status |
|-------|------------|---|---|
| LMA | WDUP | 8) General Permit for Scrap Tire Secondary Coll. Facility License | <ul style="list-style-type: none"> • WOR drafted by LMA, completed by OIMT, and sent to NIC for review. • WOR will be formally submitted to NIC and DoIT for committee vote by end of September 2014. |
| | WDUP | 9) Scrap Tire Hauler License. | <ul style="list-style-type: none"> • WOR drafted by LMA, completed by OIMT, and sent to NIC for review. • WOR will be formally submitted to NIC and DoIT for committee vote by end of September 2014. |
| | WDUP | 10) Scrap Tire Primary Collection Facility License. | <ul style="list-style-type: none"> • WOR drafted by LMA, completed by OIMT, and sent to NIC for review. • WOR will be formally submitted to NIC and DoIT for committee vote by end of September 2014. |

Table 3: Active IT Projects *(Continued on next slide)*

| Project | Go Live Actual or Target Date | Current Status and Next Key Step |
|---|--|--|
| Lead Rental Certification and Accreditation Information System (LRCA) Project (Audit Finding) | July 2014 (For completing business requirements) | <ul style="list-style-type: none"> • Completion of the business requirements document for accreditation, certification and enforcement is targeted for completion by the end of May 2014. • Next steps are to develop a CATS+ TORFP to hire a contractor to develop and implement the new application. • Additional requirements for enforcement were identified by the Program. Gathering and documenting of the additional requirements will push the completion date of the Functional Requirements Document (FRD) to 7/15/2014. Review of the FRD by the Program will take approximately 1 month. Targeting the end of August 2014 to complete. |

Table 3: Active IT Projects *(Continued on next slide)*

| Project | Go Live Actual or Target Date | Current Status and Next Key Step |
|---|-------------------------------|--|
| Online Lead Rental Registry Enhancements Project | August 2014 | <ul style="list-style-type: none"> • Ongoing maintenance and support will continue after August 2014 under the new Web & Application Maintenance and Support contract. • The new Web & App Support contract was awarded on 5/5/2014. • The support contract with MES has ended. Knowledge transfer sessions with the new support contractor, A&T, have been completed. An updated list of issues/enhancements has been prepared. The current priority is completion of the mass mailing for renewals. |
| Tracking Installation and Maintenance of BAT Septic Systems | September 2014 | <ul style="list-style-type: none"> • On target to complete Phase 1 of the BAT Septic System by the end of September 2014. |

Table 3: Active IT Projects

| Project | Go Live Actual or Target Date | Current Status and Next Key Step |
|-----------------------|-------------------------------|--|
| SDWIS/State | May 2015 (Est) | <ul style="list-style-type: none"> • There are scope issues with this project. Tetra Tech (Tt) believes some of the business requirements are out of scope and are requesting additional funding to complete the project. MDE disagrees and crafted a “cure letter”, which was sent to Tt on 4/22/2014. The cure letter details actions that Tt must take to rectify the scope issues. OIMT received Tt’s response on 5/9, which indicated that Tt would begin some of the requested work while also beginning the contract dispute process. • The Procurement Office continues work on a response to Tetra Tech’s (Tt) dispute claim. • Project activities are in process with an estimated completion date of no later than May 2015. |
| PIA Tracking Database | TBD | <ul style="list-style-type: none"> • Completion of this system will occur after Phase 1 of the development of the BAT Septic System has been completed and deployed. Phase 1 for the BAT Septic System is estimated to complete by the end of September 2014. |

Table 3: Active IT Projects

| Project | Go Live Actual or Target Date | Current Status and Next Key Step |
|--|-------------------------------|--|
| Lead Database to Replace Legacy “Stellar” System Business Requirements Phase | March 2015 | <ul style="list-style-type: none"> • Will require approximately 2880 - 3840 hours over 1 ½ to 2 years. Includes business requirements, design, develop, test, integration and implementation. Project has extensive migration requirements. • The legacy application is currently running on Windows 7 and is stabilized. LMA has indicated they are looking at systems used by other States. • OIMT in coordination with the Lead Program are pursuing an MOU with RESI at Towson University to collect and document business requirements for a replacement system. The MOU has been drafted and is under review before finalizing with RESI. |
| Docket Database for OAG | Sept 2014 | <ul style="list-style-type: none"> • The updated database has been completed and deployed to the AG staff. |

Table 1: Transition to Windows 7: Monthly Status

| | Total Initially Needed | Number Completed | | | | | | | | | Target Completion Month |
|--|------------------------|------------------|-------|---------------------|------|------|------|------|------|------|-------------------------|
| | | 9/13 | 11/19 | 1/31 | 2/28 | 3/31 | 4/30 | 5/22 | 6/30 | 8/31 | |
| Upgrades Completed | 120 | 114 | 120 | No further upgrades | | | | | | | done |
| Primary Computer Replacements Completed | 940 | 14 | 82 | 179 | 252 | 371 | 438 | 496 | 684 | 726 | done |
| Secondary (duplicate) Replacements Completed | 141 | 0 | 0 | 0 | 0 | | | | | | done |

Table 4: Help Desk Services, Inquiry Response Capabilities

| | Basic to Moderate Operational Questions | Advanced Operational Questions and Troubleshooting |
|-------------------------------------|---|--|
| MDE Smart Phones | | X |
| Google Mail | | X |
| Google Calendar | | X |
| Google Docs | | X |
| Google Drive | | X |
| Google Contacts | | X |
| Chrome | | X |
| MDETime | | X |
| TEMPO | X | |
| TRIP | X | |
| Word | | X |
| Excel | | X |
| Powerpoint | X | |
| Access | | X |
| MS Office Publisher | X | |
| Program-Specific Critical Databases | X | |
| Arc GIS | X | |